



# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:  
**CC-2.**

MEETING DATE	2018-02-21 10:05 - Regular School Board Meeting
AGENDA ITEM	ITEMS
CATEGORY	CC. BOARD POLICIES
DEPARTMENT	Compensation (Human Resources)

<b>Special Order Request</b>
<input type="radio"/> Yes <input checked="" type="radio"/> No
<b>Time</b>
<b>Open Agenda</b>
<input checked="" type="radio"/> Yes <input type="radio"/> No

**TITLE:**  
Proposed Revised Job Descriptions for the Technical Support Analyst I, II and III Positions

**REQUESTED ACTION:**  
Adopt the revised job descriptions for the Technical Support Analyst I, Technical Support Analyst II, and Technical Support Analyst III positions. This is the **Final** reading.

**SUMMARY EXPLANATION AND BACKGROUND:**  
The job descriptions for the Technical Support Analyst I, Technical Support Analyst II and Technical Support Analyst III are being revised to better align the title, qualifications and primary performance responsibilities of the positions based upon the expected scope of work. The revisions include modifications that will ensure the job descriptions accurately reflect the required qualifications, experience, accountability and essential performance responsibilities of the positions. The job descriptions were publicized for rule adoption in compliance with Florida Statutes on October 14, 2017. See attached Executive Summary. Copies of all supporting documents are available at the Board Members' Office on the 14th floor of the K.C. Wright Administration Center and available online via the Broward County Public Schools eAgenda at: <http://webappe.browardschools.com/eAgenda/>

**SCHOOL BOARD GOALS:**  
 **Goal 1: High Quality Instruction**   
  **Goal 2: Continuous Improvement**   
  **Goal 3: Effective Communication**

**FINANCIAL IMPACT:**  
There is no additional financial impact to the District.

**EXHIBITS: (List)**  
(1) Executive Summary (2) Technical Support Analyst I Job Description (3) Technical Support Analyst II Job Description (4) Technical Support Analyst III Job Description

**BOARD ACTION:**  
**ADOPTED**  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Rose M. Hall	Phone: 754-321-0144
Name: Anthony Hunter	Phone: 754-321-0400

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
Senior Leader & Title

Craig J. Nichols - Chief Human Resources & Equity Officer

Signature  
 Craig J. Nichols  
 1/30/2018, 4:20:02 PM

Approved In Open Board Meeting On: **FEB 21 2018**  
 By: *Nora Rupert*  
 School Board Chair